



राष्ट्रीयपृथ्वीविज्ञानअध्ययनकेंद्र
पृथ्वीविज्ञानमंत्रालय, भारतसरकार



ESSO - NATIONAL CENTRE FOR EARTH SCIENCE STUDIES
Ministry of Earth Sciences, Govt. of India
P.B.No. 7250 Akkulam, Thiruvananthapuram 695 011, Kerala
पी.बी. नं. ७२५०, आक्कुलम, तिरुवनंतपुरम६९५०११, केरल

Advertisement No NCESS/01/2016

Date: 12.05.2016

NCESS invites online application for regular positions from interested, eligible and prospective candidates of Indian Origin for filling up of 01(one) post of Scientific Assistant Grade C, 08 (eight) posts of Scientific Assistant Grade A, 01 (one) post of Technician Grade – A and 01 (one) post of Coordinator Grade III.

Details about the positions, pay, academic qualifications, responsibilities, format of application and other general conditions are given below:

Post Code	Vacancy	Qualifications
01- Scientific Assistant Grade-C PB-2 9300-34800 GP 4800 Age: Not exceeding 35 years	1	Essential: a. B. Sc. First Class (with Physics / Chemistry / Biology as one of the subject)/ Three (03) years Diploma in Engineering after 10+2 (with 60% marks) or its equivalent qualifications from a recognized Board or University. b. Basic Knowledge of computer. Desirable: a) M.Sc/M.Tech in Remote Sensing
02- Scientific Assistant Grade-A Age: Not exceeding 28 years PB-2 9300-34800 GP 4200	8	Essential: a) B.Sc First class (with Physics/Chemistry/Biology as one of the subject)/Three (03) years Diploma in Engineering after 10+2(with 60% marks)or equivalent qualifications from a recognized Board or University. b) Basic knowledge of Computer Applications Desirable: • Experience in handling Geophysical equipment • Experience in handling sophisticated analytical equipment like XRD/SEM, knowledge on methods of scientific data processing and data interpretation • Working Experience in biological analysis of water and

		<p>sediment samples</p> <ul style="list-style-type: none"> • Experience in routine sample digestion, solution preparation and column separation work • Experience in spectroscopic applications for geological samples • Software development skills in open source technology and digital database management • Experience in graphics and electronic publishing • Experience in service & maintenance of Electrical Installations, DG set, transformer with not less 250 KVA, AMF Panels, air conditioning systems etc.,
<p>03 - Technician Grade –A</p> <p>Age: Not exceeding 25 years</p> <p>PB-1 5200-20200 GP 1900</p>	1	<p><u>Essential:</u></p> <p>10th class pass (secondary/Metric) of a recognized board and ITI course approved by National Council for Vocational Training or equivalent from recognized institutions</p> <p>Basic knowledge of Computer</p> <p><i>Desirable:</i> Two years experience of preparation of geological samples or thin sections.</p>
COORDINATOR		
<p>04 - Coordinator Grade III</p> <p>PB-2 9300-34800+GP 4200</p> <p>Age: Not exceeding 35 years</p>	1	<p><u>Essential:</u></p> <ol style="list-style-type: none"> a) Graduation or equivalent from a recognized Board or University. b) Skill Test Norms- Dictation: 10 mts @ 120 w.p.m; Transcription: 65 mts.(English) 75 mts. (Hindi) or 50 mts. (English) 65 mts. (Hindi) (on computer). <p><i>Desirable:</i></p> <ol style="list-style-type: none"> a) Computer proficiency- in depth knowledge of office software; b) Proficiency to read, write and speak English and Hindi; c) 5 years of experience as Secretarial/Personal Assistant to Head of a Department/ Institution

Age Limit & Reservation

Post	Group	Scale of Pay	Age Limit	Reservation
Scientific Assistant	B	Scientific Assistant Grade-C PB-2 9300-34800 GP 4800	Not exceeding 35 years	SC-2, ST-1, OBC-1
	B	Scientific Assistant Grade-A PB-2 9300-34800 GP 4200	Not exceeding 28 years	
Technician Grade-A	B	PB-1 5200-20200 GP 1900	Not exceeding 25 years	Unreserved
Coordinator Grade III	B	PB-2 9300-34800 GP 4200	Not exceeding 35 years	Unreserved

General Conditions:

1. Candidates should have a valid e-mail id and mobile number which should be kept active till the declaration of the final result. All communications relating to this advertisement shall be sent by email -id/mobile SMS mentioned by the candidate in his application.
2. The candidate's age should not exceed the age limit as mentioned above as on date of closure of application.
3. The upper age limit is relaxable by 5 years for SC/ST and 3 years for OBC. Relaxation in upper age limit for the disabled, employees of Govt. Organisations, ex-servicemen and Kashmiri Migrants will be as in O.M. No.F.15012/2/2010-ESTT.(D) dated 27.3.2012 of Dept. of Personnel & Training, Government of India.
4. The Secretary, MoES / Chairman, ESSO-NCESS Governing Council may relax the upper age limit for all categories of posts in case of highly experienced candidates in the relevant field.
5. The prescribed essential qualifications are minimum and mere possession of the same does not entitle candidates to be called for written test/interview.
6. Candidates who are already employed in Government/Public Sector/Autonomous Undertakings are required to upload their applications with attested copies of the No Objection Certificate (NOC) from the present employer. The original NOC should be produced at the time of written test/interview. In the absence of original NOC, the candidates will not be eligible for attending the written Test/ Interview.

7. Experience will be counted from the date of acquiring essential academic qualifications. Experience relevant to the requirement of job alone will be considered as the total period of experience.
8. The decision of ESSO-NCESS in all matters relating to eligibility, acceptance or rejection of applications shall be final and no enquiry or correspondence will be entertained in this connection from any individual.
9. Director, ESSO-NCESS reserves the right to cancel the recruitment process without assigning any reason thereof or modify the number of vacancies to be filled under each category.
10. If the number of applications received in response to the advertisement are large, the ESSO-NCESS may restrict the number of candidates to be called for interview to a reasonable limit based on the essential and desirable qualifications/written test/record of academic performance/relevant experience for the post/or any other benchmarks as decided by a committee constituted to screen the applications.
11. The candidates qualified after screening shall be called for a written test or direct Interview as decided by the committee constituted by the ESSO-NCESS.
12. The names of candidates short-listed for written test/interview as the case may be will be notified in the NCESS website (<http://www.ncess.gov.in>) and Intimation to this effect will be sent through the email- id furnished by the candidate
13. Computer-based skill tests (shorthand, transcription and type writing) will be conducted for the candidates applied against the postcode 04 - Coordinator Grade III. Those who qualify in the skill test alone will be called for Interview.
14. Applicants can apply for more than one post, and in such cases separate applications should be uploaded.
15. Canvassing in any form and /or bringing any influence, political or otherwise will be treated as disqualification for the post applied for. No interim correspondence/inquiry will be entertained.
16. The selected candidates are liable to serve anywhere in India and outside.

How to Apply:

1. The application will be accepted online only. Applicants are requested to carefully go through the full text of the advertisement and the instructions in particular.
2. To apply, the applicant must fill the online application and upload scanned images of photograph, signature and relevant self-attested certificates pertaining to educational and professional qualifications mark sheets for all academic years, proof of date of birth, experience certificate, caste certificate, NOC, etc. If the certificates are in a language other than English, attested translation should be uploaded.
3. The photograph and signature should be in .jpg format with the file size limit between 10kb to 100Kb. All certificates should be in .pdf format of each file less than 500 kb.
4. The Candidates should produce the original certificates at the time of written test/ interview. Non-production of the original certificates/ production of original certificates

at variance with the online submission details will result in disallowing the candidate from appearing for the written test / interview.

5. Candidates currently working in any other organisation should submit the proof of their current employment.
6. In case of difficulty in the submission of online application form (not for other queries), please email vacancies@incois.gov.in

Last date for submitting the application:

a) Last date & time for submission of online applications: **17.06.2016 @ 5PM IST**

c) For those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State Lahaul and Spiti District and Pangti Sub-division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and The Union Territory of Lakshadweep) : **22.06.2016 @ 5PM IST**

Sd/-
Chief Manager ESSO-NCESS